



AN ASSEMBLY of the PRINCIPALS and ELECTORS of the Parish of Trinity was held in the Parish Hall on Thursday 14<sup>th</sup> July 2022 at 7.00 pm for the following business:

1. To receive and if deemed advisable, adopt the Minutes of the Parish Assembly held on 8<sup>th</sup> July 2021.
2. To receive the Accounts of the Connétable for the Financial Year 2021 – 2022, the said Accounts having been previously verified and approved by the Committee named for that purpose, assisted by a professional accountant.
3. To vote a sum of money towards the upkeep of the Parish by-roads for the current year.
4. To approve the carry forward of the unspent balance of the 2021- 2022 Roads Account.
5. To vote a sum of money towards various Charities.
6. To approve a rate that will produce for the Parish, income that is at least sufficient for the presumed requirements for the financial year ending 30<sup>th</sup> April 2023.
7. To agree the sum to be transferred to the Church capital projects reserve.
8. To approve carrying forward the unspent balance of previously approved expenditure item from reserves to complete the refurbishment of 3 Victorian finger signs.
9. To re-appoint Alex Picot Chartered Accountants to prepare and audit the Connétable's Accounts for the Financial Year 2022 - 2023.
10. To elect a committee to examine the Connétable's Accounts for the year 2022 – 2023.
11. To approve the expenditure for the construction of a retaining wall and footpath on Rue es Picots linking the entrance to the first time buyer homes with the AA Box in accordance with the approved planning consent (the funding of which project will be provided by the First Time Buyers' Home Reserve).

12. Subject to the approval of item 11 to authorise the Constable and Procureurs to enter into a contract for the construction work in accordance with the recommendation provided by the Parish's professional quantity surveyor.
13. Subject to the approval of item 11 to authorise the Constable and Procureurs to contract with the Public of Jersey for the transfer of the area of land forming the new footpath to be gifted to the Public of Jersey.

Copies of the previous minutes of the last main Assembly together with the Accounts for 2021 – 2022 had been made available in draft from the Parish Hall Office during office hours, from 9am on Monday 11<sup>th</sup> July 2022, and immediately prior to the Assembly on Thursday 14<sup>th</sup> July 2022.

Plans in respect of item 11 had been made available on the Parish's website and had been on display in the Parish Hall Office.

The Connétable welcomed Parishioners, Steven Philips (the Parish's Audit partner from Alex Picot & Co) and Deputy Hilary Jeune, one of the Deputies recently elected to represent the district of St Lawrence, St John and Trinity to the Main Assembly of the year.

Apologies were received from J Le S Gallichan Snr and Constable's Officer C Bray.

1. Minutes of the previous Main Assembly held on Thursday 8<sup>th</sup> July 2021 having already been made available to the Assembly were adopted on the proposition of Mr C Jones and seconded by Reverend G Houghton.
2. The Connétable welcomed Steve Phillips of Alex Picot & Co, who went through the Parish Accounts for 2022-2021 in detail. On the proposition of Mrs A Pryke and seconded by Centenier J Howell, the Accounts of the Connétable for the financial year 2021 – 2022, verified and approved by the Committee named for that purpose, assisted by a professional accountant, were unanimously accepted.
3. The Connétable informed the Assembly that the sum of £135,000 was proposed for the Roads Account 2022-2023 to be spent on the upkeep of the Parish by-roads. This sum was proposed by Reverend G Houghton and seconded by Mr C Jones, with all in favour.
4. The Connétable then requested the Assembly to approve the carry forward of the unspent amount of £60,000 from the Roads Account 2021-22 to the Roads Account 2022-2023. This was proposed by Mr N Le Maistre and seconded by Centenier D Owen, with all in favour.
5. The Connétable noted that the Assembly's practice was to add £500.00 each year to the total sum donated to charities and therefore asked for the sum of £14,000.00 to

be voted towards various charities. This was proposed by Mrs R Parker and seconded by Mr A Dunford, with all in favour.

6. About the presumed requirements amounting to £666,100, the Connétable went through the various increases required for the year ahead. He explained to the Assembly the increase in refuse collection costs by approximately £77,000 and other increases in office salaries and Comité des Connétables' costs. The Connétable explained that as outlined by the accountant, the Parish finances were continuing to be in a healthy position, however a small increase in the Parish rate was needed to ensure that the Parish's needs to function effectively were met and suggested that the Parish rate be increased to 1.075p.

It was noted at this point that the Island Wide Rate set by the Government of Jersey had been increased from 0.76p to 0.80p per quarter for domestic property, and from 1.08p to 1.15p per quarter for non-domestic property. The Connétable indicated that this would mean an increase of less than £30.00 for a four-bedroomed house.

After some discussion, Mr C Jones proposed that the rate should be set at 1.075p in order to accrue funds. This was seconded by Mr D Reynolds, with all in favour.

7. Regarding the sum to be transferred from surplus income to the church capital projects reserve, the sum of £25,000 was proposed by Mr J Moulin and seconded by Centenier J Howell, with all in favour.
8. The Connétable proposed carrying forward the unspent balance of reserves previously set aside for the refurbishment of the Parish's Victorian finger signs which is taking longer than anticipated; two out of the three signs have been refurbished and the one at the top of Bouley Bay Hill remains to be renovated. Centenier D Owen proposed the carry forward of a total of £10,000 so that this project could be completed, and this was seconded by Mr A Dunford, with all in favour.
9. Mrs R Parker proposed and Mr N Le Maistre seconded that Alex Picot & Co be appointed to audit the Accounts of the Connétable for the financial year 2022 – 2023, with all in favour. The Connétable thanked Mr Steve Phillips, Mr Andrew Myers and the auditors for their assistance with the Parish Accounts.
10. The Connétable noted that the Committee elected on a yearly basis to examine the Connétable's Accounts consisted of various ex officio members including the Deputy for Trinity. There no longer being a Deputy for Trinity because of changes in the electoral system, the Connétable suggested that an additional member be appointed by the Assembly on a named basis. The name of Mr Alan Otterwell was therefore put forward, proposed by Mr Le Maistre and seconded by Mr J Moulin. He was elected to be on the Committee to examine the Connétable's Accounts next year, and all the other members of this year's Committee were re-elected 'en bloc' with all in favour, the current adjoints being Mr C Jones, Mr B Fossey and Mr N Le Maistre.

11. The Connétable outlined the recent history and proposed project regarding the Parish's bank opposite the Trinity Arms running adjacent to La Rue ès Picots.

- Having commenced a tender process in November 2020 and undergone a value engineering exercise with the contractor of the lowest compliant tender of £628,000.00, the cost of constructing a retaining wall and creating a public footpath was brought down to £531,000. Having given the matter careful consideration, the Connétable and Procureurs, Mr P Williams and Mr J Moulin, had deemed this level of expenditure on the part of the Parish as not appropriate.
- However, the landslide that had occurred early in 2022 meant that emergency remedial work had been necessary to protect the public and that further expenditure by the Parish is inevitable.
- The current cost sits at about £568,000.00, with a provisional allowance for the necessary reinforcement steelwork.
- The Department of Infrastructure has agreed to contribute £50,000.00 towards the project, provided the wall and footpath is gifted to the Government of Jersey at the conclusion. In addition, the Department will provide its own engineers to project-manage the contract. The project will cause some disruption to traffic and have some impact on the Trinity Village Stores, but the Parish will do all it can to minimise this, and the owner has been given advanced notice of the works.
- The project will deliver important public safety improvements for pedestrians who currently must walk along the busy road including the elderly residents of Les Maisons Cabots and schoolchildren from Le Grand Clos.
- Whilst the cost is a significant one to the Parish, the funds are already available in the Parish's First Time Buyers' Reserve, which the balance sheet shows to be more than £9 million. The cash out of which the project will be financed has increased as a direct result of funds being received by the Parish when First Time Buyer homes in Le Grand Clos are re-sold.
- The Connétable asked for parishioners to agree to a budget of £650,000.00 which allows for the work, the potential increased costs on steelworks, professional fees and other costs, and committed to working to ensure the Parish gets the best value it can and to keep costs at a minimum.

The Connétable having addressed various questions posed by parishioners attending the Assembly, and one of the Procureurs, John Moulin confirming that the Parish is required by the Government to resolve on a permanent basis the issue of the collapsing bank, Centenier D Owen proposed and Mr C Jones seconded the proposition that the expenditure required to do the project be incurred.

12. Parish Assembly approval having been given to the proposition at 11., Mr R Parker proposed and Centenier J Howell seconded the proposal that the Connétable and the Procureurs be authorised to enter into a contract for the construction works. All were in favour.

13. Following on from that, Mr N Le Maistre proposed and Centenier D Owen seconded the proposal that the Connétable and the Procureurs be authorised to transfer the completed wall and footpath to the Government of Jersey. All were in favour.

Before closing the meeting, the Connétable thanked Steve Phillips and his team at Alex Picot. He thanked all the Parish staff and in particular Dawn Le Quelenec, who was regrettably leaving at the end of July, and welcomed two new members of staff, Debbie Le Blancq and Karen Shatford. He further thanked Mrs A Hassell and the other Rates Assessors, the Procureurs, the Centeniers and Honorary Police, Mr C Myers who chairs the Trinity Youth Centre Management Committee (and who has overseen during the course of Parish's financial year the complete refurbishment of the Youth Centre) and everyone involved with the Municipality for their support and commitment during the year and also to Angela and his family for their support.

The Connétable thanked everyone for attending and declared the meeting closed at 8.20 pm.

13<sup>th</sup> July 2023

P Le Sueur

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**Date**

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**Connétable**